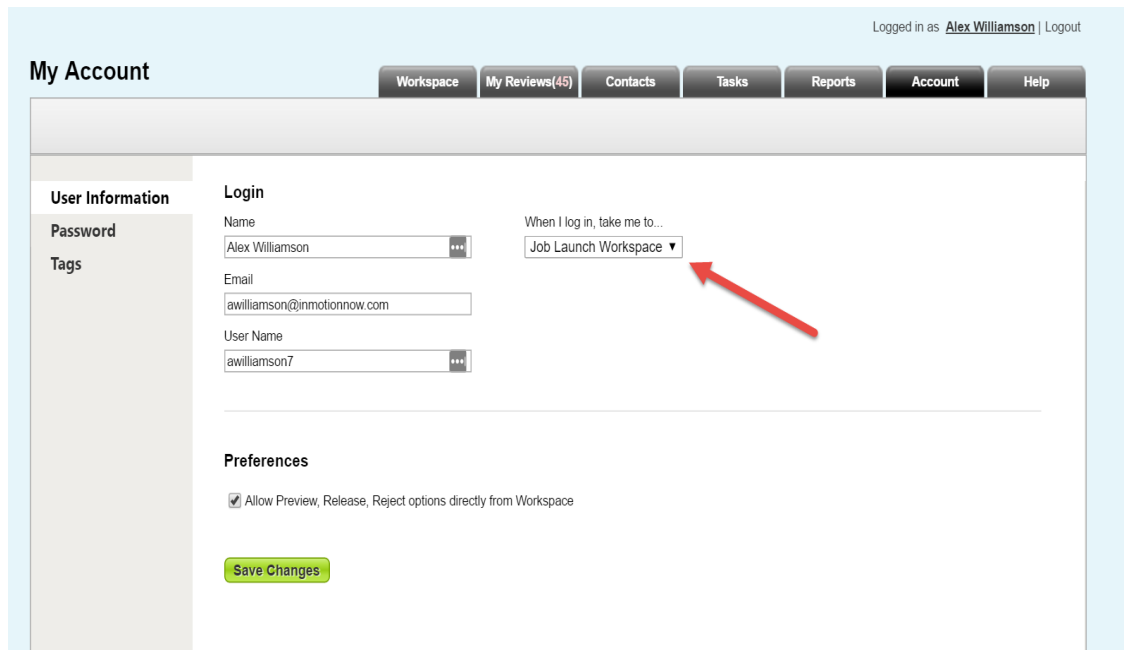


Setting your Default Workspace

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inMotion allows you to customize your default workspace, giving you the ability to choose which page loads upon initial login.

To change your default workspace, click on your username at the top right corner of the page. From the **'My Account'** page, choose your preferred workspace from the **'When I log in, take me to...'** drop down menu. Finally, click the **'Save Changes'** button near the bottom of the screen.



The screenshot shows the 'My Account' page with a navigation bar at the top containing 'Workspace', 'My Reviews(45)', 'Contacts', 'Tasks', 'Reports', 'Account', and 'Help'. The 'Account' tab is selected. On the left, there is a sidebar with 'User Information', 'Password', and 'Tags'. The main content area has a 'Login' section with fields for Name (Alex Williamson), Email (awilliamson@inmotionnow.com), and User Name (awilliamson7). A dropdown menu labeled 'When I log in, take me to...' is set to 'Job Launch Workspace', with a red arrow pointing to it. Below the login section is a 'Preferences' section with a checkbox 'Allow Preview, Release, Reject options directly from Workspace' which is checked. At the bottom of the form is a green 'Save Changes' button.